Gordon West Public School Parents and Citizens’ Association
Appendix By-law “Life Membership”

Criteria and procedures for nominating members of GWPS P&C for Life Membership

Life Membership of the GWPS P&C is an honour awarded to members in recognition of the outstanding contribution they have made to the current and future well-being of the P&C and school community, well beyond that of a typically active member.

Life Members are awarded a GWPS Life Membership certificate, a NSW P&C Federation badge and have their names inscribed on the Life Membership Honour Board on the website. They do not have the right to vote unless they are financial members having paid the annual membership fee. It is not necessary for Life Membership to be awarded every year but only relevant if someone is identified as an outstanding contributor. More than one Life Membership may be awarded in any year.

Nomination submission

GWPS P&C members should send a letter suggesting a nominee for Life Membership to the GWPS P&C Secretary (by email or c/- GWPS Office). These letters should be received by the end of August each year and should contain a profile of the nominee. Members cannot self-nominate.

In order to maintain an element of surprise for those being nominated for Life Membership, profile information should not be obtained by making enquiries directly to the nominee. The profile should include the following criteria about the nominee -

- an ongoing commitment and outstanding contribution well beyond that of a typically active member to GWPS P&C and the school community for 5 or more years;
- unblemished contributions to GWPS P&C which have enhanced its standing within its membership and the wider community;
- a high level of recognition from GWPS P&C and the school community of the nominee’s work; and
- a list of known GWPS P&C positions and years held by the nominee.

Selection procedure

The Executive Committee (excluding the nominee if on the Executive Committee) will examine any nomination submissions. The Executive Committee has full discretion with any decision and should not be limited by the criteria. If it is decided that Life Membership should be awarded, the President should inform the successful nominee of the Executive Committee’s decision and request him/her to be present at the November GWPS P&C AGM meeting.

Voting at September meeting and advertising

At the November GWPS P&C meeting when Certificates of Appreciation have been awarded, -

- the President (or President’s nominee) should present a profile of the successful nominee that provides justification for the nomination by the Executive Committee (detailed information can be sought from the nominee in advance);
- the motion shall be put – “that (successful nominee’s name) be awarded Life Membership”; and
- if the motion is passed, -
- a GWPS Life Membership certificate is awarded ;
• the successful nominee is invited to attend the GWPS P&C AGM in November to receive a NSW P&C Federation badge (to be ordered by the Secretary (allow 2 months));
• the new Life Member is invited to respond; and
• the Secretary arranges for the school community to be notified in the GWPS Bulletin and for the Life Membership Honour Role to be updated on the website.

Award of a NSW P&C Federation badge at the AGM

Life Membership should be an early agenda item and -
• the President (or President's nominee) presents a profile of the new Life Member;
• the President awards the NSW P&C Federation

This life membership by law is as adopted by the Gordon West Public School P&C Association at the general meeting on 9 March 2015.

Signed President: [Signature] NAME: [Signature]

Witnessed Principal: [Signature] NAME: [Signature]